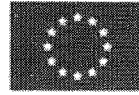




KAPITAŁ LUDZKI
HUMAN CAPITAL



UNIA EUROPEJSKA
EUROPEJSKI
FUNDUSZ SPOLECZNY



No. of Project Co-financing Contract: UDA-POKL.02.01.01-00-A06/09; Project Title: "Comprehensive Training in Clinical Optometry"

Warsaw, March 8, 2010

REQUEST FOR PROPOSAL

No. 1/04/2010

In connection with the project entitled "Comprehensive Training in Clinical Optometry" carried out by OKO-MEDICA S.A., we ask you for the quotation for the provision of an e-learning platform software license.

1) Client

OKO-MEDICA S.A., ul. Marywilska 34, 03-228 Warsaw
NIP 524-24-07-854; KRS 0000062926; Tel. 22 8142876; Fax 22 8143896
Contact person for matters relating to the order: Piotr Tokarski;
e-mail address for matters relating to the order: piotr@okomedica.pl

2) Specification of the subject-matter of the contract

Name:	Pcs.	Main parameters (minimum requirements):
E-learning platform software	1	<ul style="list-style-type: none"> - Minimum number of individual user accounts in the system: 95. - Simultaneous log-on for all system users. - Minimum a 4-level division of user types, e.g. student, teacher, course tutor, administrator. - Possibility to define at least 2 groups of students with independent settings for access rights to training content and materials - Module for a parallel group teaching. - User interaction and communication module: chat. - User interaction and communication module: forum.

OKOMEDICA S.A.
ul. Marywilska 34
03-228 Warszawa

tel.: 022/ 814-28-76
fax: 022/ 814-38-96
www.okomedica.pl

KRS 0000062926
NIP: 524-24-07-854
Share Capital PLN 500,000.00



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NARODOWA AGENCJA WSPARCIA I INICJATYW



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	<ul style="list-style-type: none"> - User interaction and communication module: a board accessed by users. - Module for collecting and displaying frequently asked questions from the system users (FAQ) - Module for checking, testing and evaluation of learning progress. - Possibility to limit content accessibility depending on a positive revision test result. - Support of PPT input format. - Support of SCORM data standard read. - Recording of user activity in the system: log-on time - Possibility to customize the graphic design, space for the organizer and funding institution logotypes. - A separate field for links to Internet sites together with their description - Software available in Polish and English versions at least. - Software license minimum period: 24 months from the date of contract awarding. - Support of a system using the http protocol, minimum support of Internet browsers: Internet Explorer 7 or later and Mozilla Firefox 3.5 or later. - Training in system administration and set up of minimum 20 hours for four designated representatives or partners of the Client. - Training in effective content development of minimum 4 hours for four designated representatives or partners of the Client. <p>Optional parameters (additional points will be granted):</p> <ul style="list-style-type: none"> - Software hosting on the server of software supplier/manufacturer during all the period of the contract along with an unlimited data transfer package. - RSS support - Survey and feedback module. - Support of AICC data standard reading. - Support of QTI standard data read. - Integrated e-mail client with support of POP3/IMAP protocols - Module for content integration, content development and data saving in SCORM format.
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The Client will accept only the tender offers that will meet the minimum software parameters. Tender offers including software not meeting the basic parameters will not be taken into consideration by the Client. Tender offers meeting optional parameters, defined in Sections from 22 to 28 of Appendix 2 "Specification of Technical Features and Parameters" shall be granted additional points in accordance with the information contained in Section 4 herein.

3) Place and date of order fulfilment

OKO-MEDICA S.A.,
ul. Marywilska 34, 03-228 Warsaw
Time limit: from April 2010 to April 2012

4) Criteria and tender evaluation method

Tenders will be evaluated based on a scoring system in accordance with the following criteria. A tender may be awarded 100 points in maximum (which constitutes a 100% awarding criterion):

A. Criterion no. 1 - Price

Maximum 45 points (which constitutes a 45% awarding criterion). A maximum number of 45 points shall be granted to a Tenderer who will offer the lowest total price. Other tenders will be scored accordingly based on the following formula:

$$C - \text{number of points awarded for Price } C = C_n / C_{ob} \times 45$$

where: C_n - the lowest offered price,

C_{ob} - price offered in the tender assessed

B. Criterion no. 2 – Technical support terms and conditions relative to the offered software

A maximum number of 30 points (which constitutes a 30% awarding criterion) shall be awarded to the Tenderer who will offer the maximum fulfilment of all technical support terms and conditions:

- a) Number of hours of telephone technical support on each working day: 0 to 8 hours - 0 points; 9 to 16 hours - 5 points; 17 to 24 hours - 10 points.
- b) Number of hours of telephone technical support on each bank holiday: 0 to 8 hours - 0 points; 9 to 16 hours - 5 points; 17 to 24 hours - 10 points.
- c) Response time, from receiving a software error report to starting repair: time exceeding 48 hours – 0 points; time not exceeding 48 hours – 5 points; time not exceeding 24 hours – 10



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points.

- C. Criterion no. 3 – Meeting optional parameters of offered software
A maximum number of 25 points (which constitutes a 25% awarding criterion) shall be awarded to the Tenderer who will offer the fulfilment of all optional parameters:
- d) Software hosting on the server of software supplier/manufacturer during all the period of the contract along with an unlimited data transfer package – 15 points.
 - e) RSS support – 1 point.
 - f) Survey and feedback module – 1 point.
 - g) Support of AICC standard data reading – 1 point.
 - h) Support of QTI standard data reading – 1 point.
 - i) Integrated e-mail client with support of POP3/IMAP protocols – 1 point.
 - j) Module for content integration, content development and data saving in SCORM format – 5 points.

The number of points for each tender shall be determined on the basis of the sum of points awarded according to individual criteria (price, technical support terms and conditions for offered software, fulfilment of optional parameters of offered software). The Client will choose the tender offer that will be granted the maximum number of points based on the following formula:

$$(\text{Sum of all points awarded to a Tender}) W = \text{Criterion 1} + \text{Criterion 2} + \text{Criterion 3}$$

The Client may award the contract to a Tenderer who will submit a tender offer that meets all the requirements specified in this Request for Proposal and that will be considered as the most advantageous offer in accordance with the tender evaluation criteria referred to above.

- 5) Place, time and mode of tender submission.

Tenders on the attached form should be sent to the address: Oko-Medica S.A., ul. Marywilska 34, 03-228 Warsaw, or submitted in person at the reception (Building I1, floor 1) on 22 March 2010 by 1 p.m. at the latest. Tenders submitted after the indicated deadline will not be taken into consideration by the Client.

A complete tender should include:

- a) The tender form in accordance with Appendix 1
- b) A specification of technical parameters of offered software in accordance with Appendix

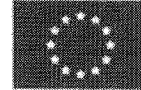


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KONKURSY I WYKONAWCZOŚĆ

PARP



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- c) A certified copy of the valid extract from a relevant register or a valid certificate of entry in the business activity register, if separate provisions require an entry to a relevant register or business activity register, issued not earlier than 6 months before the date of tender submission.
- 6) Additional information
- a) The selection of the Contractor shall take place in accordance with the rules of contract awarding and contractors selection in transactions not provided for in the Public Procurement Law, pursuant to Article 3, section 5 of the Public Procurement Law (Journal of Laws from 2007, No. 223, item 1655 with later amendments).
- b) The Client reserves the right to withdraw this Request for Proposal at any time, without stating the reason of such a decision.
- c) The Tenderer shall be bound by the submitted offer until 31 March 2010.
The period when the tender remains binding shall begin on the day of tender submission.
- d) The Client reserves the right to negotiations with the selected Tenderer.
- e) The tender offer, together with the appendices as an integral part thereof, must be executed and signed by the Tenderer.
- f) The contract will be awarded to a selected Tenderer within 7 days from the day when a decision relative to the selection of the most advantageous tender will be taken. The said decision shall be confirmed by a relevant protocol.